

Members of the Council are hereby summoned to attend

Chevington Annual Parish Council Meeting on Thursday 10 July 2025 at 7.00 pm
at Chevington Village Hall to transact the business as stated on the Agenda below

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

a. film, photograph or make an audio recording of the meeting;

b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;

c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations. **VOTE REQUIRED**
4. To receive and confirm the Minutes of the Annual Parish Council Meeting held on Wednesday **07 May 2025** are a true record. **VOTE REQUIRED** Chair to sign
5. **Public participation** an invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from the District Councillor ~ Cllr Mike Chester
7. To receive and note any report from the County Councillor ~ Cllr Karen Soons
8. Action points and matters arising from previous meetings: Updates for information only (no resolutions will be made)
 - a. Report from Clerk
 - b. Report from Chair
 - c. Report from Councillors
9. **Planning application/s to consider a consultee comment** **VOTE REQUIRED** on each application *planning links are included

[a] DC/25/0820/LB Application for Listed Building Consent - two replacement modern windows with traditional style slim line double glazed timber replacement units | Stonehouse Farm House Factory Lane Chevington Suffolk IP29 5QF
<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SWB49ZPDJZ700>

[b] DC/25/0870/HH | Householder planning application - detached annexe (following demolition of existing shed) | The Oaks Bury Road Chevington Suffolk IP29 4UD
<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SWNUJCPDK5100>
useful link <https://napc.uk/annexe-support/>

[c] DC/25/0820/LB | Application for Listed Building Consent - two replacement modern windows with traditional style slim line double glazed timber replacement units | Stonehouse Farm House Factory Lane Chevington Suffolk IP29 5QF
<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SWB49ZPDJZ700>
10. **Governance – review of policies to be undertaken [for information only]**
11. **Chevington Neighbourhood Plan – report by Cllr Robertson**
12. **Cemetery matters – to discuss and advice- Cllr McCormack/Clerk**

- 13. To consider availability of running water in Church grounds following email from resident
- 14. Chevington Village Notice Board~ to consider refurbishment and obtain quotes
- 15. Accounts Year Ending 2025/26

[a] To review the financial reports to 30 May 25 and to note bank balance and transactions

[b] To agree and approve payments listed below **VOTE REQUIRED**

[c] To agree and approve appropriate invoices received after Agenda issued if necessary.

VOTE REQUIRED

[d] to discuss banking arrangements. Confirm levels of authority and signatories **VOTE REQUIRED**

PAYMENT NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS	NOTES/CHQ #
5365	McGregor Services	May grass cutting	160.00	32.00	192.00	001037
5397	McGregor Services	June grass cutting	80.00	16.00	96.00	001037
6259	Community Action Suffolk	Website training	50.00	10.00	60.00	001038
	HMRC	PAYE	324.00		324.00	001039
	Ms S Beckett	Clerks' salary Month 3 including back pay	996.00		996.50	001040
30269	SALC	Cemetery course	95.00	19.00	114.00	001041
29201	SALC	Payroll to September 2024	19.00	3.80	22.80	001042
29621	SALC	Payroll to March 2025	19.00	3.80	22.80	001042
NPG-14054	Groundwork UK	NHP funding repayment	276.00		276.00	001043

16. Defibrillator – update on procedure

17. Items for the next agenda

18. To note the next Meeting will take place in the Village Hall on Thursday 11 September 2025 and at 7.00pm

19. A public exempt if required.

20. Chairman to close the meeting

Sara Beckett

Clerk to Chevington Parish Council

03 July 2025

Majority **VOTE REQUIRED** for any decision to be made

NB: Deeds for the village hall and the burial ground can be found at Greene & Greene Solicitors in Bury St Edmunds

VILLAGE WEBSITE CAN BE FOUND ON: - <http://chevington.onesuffolk.net/>