

Members of the Council are hereby summoned to attend

Chevington Parish Council Meeting on Thursday 13 November 2025 at 7.00 pm  
at Chevington Village Hall to transact the business as stated on the Agenda below

*The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:*

*a. film, photograph or make an audio recording of the meeting;*

*b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;*

*c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting*

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations. **VOTE REQUIRED**
4. To receive and confirm the Minutes of the Parish Council Meeting held on Thursday **23 October 2025** are a true record. **VOTE REQUIRED** Chair to sign . Matters arising - Clerk
5. **Chevington Neighbourhood Plan** – update
6. **Planning application/s to consider a consultee comment ~**  
  - [a] **DC/25/1613/HH**|Householder planning application - a. single storey side extension (following demolition of existing garage and utility) b. single storey rear extension (following demolition of existing conservatory and coverway) c. demolition of existing front car port d. replace side elevation window with smaller window|Kinrik Mill Road Chevington Bury St Edmunds Suffolk IP29 5QP
7. **Finance & Accounts Year Ending 2025/26**  
  - [a] To review the financial reports to 30 October 2025 and to note bank balance, transactions and income received against budget
  - [b] To agree and approve payments listed below **VOTE REQUIRED**
  - [c] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**
  - [d] to discuss banking arrangements. Confirm levels of authority and signatories **VOTE REQUIRED**
  - [e] to consider membership to ICCM at a cost of £105.00

| PAYMENT | PAYEE             | DESCRIPTION   | NET   | V.A.T | GROSS | NOTES/CHEQ# |
|---------|-------------------|---------------|-------|-------|-------|-------------|
|         | McGregor services | Grass cutting | 80.00 | 16.00 | 96.00 |             |
|         | Ms S Beckett      | Expenses TBC  |       |       |       |             |

8. To consider approving a grant for a Christmas Party for the Children of the village and Chedburgh on 13th December at Chevington village hall. **VOTE REQUIRED**
9. **To consider the first draft budget requirements for 2026/27** which will inform the precept request to West Suffolk District Council. For further consideration at the December meeting
10. **Defibrillator** – confirmation of regular checks procedure
11. **To consider meeting dates for 2026/27**
12. **Items for the next agenda**
13. The next Meeting will take place in the Village Hall on Thursday 11 December 2025 at 7.00pm
14. Chairman to close the meeting

Sara Beckett

Clerk to Chevington Parish Council 06 November 2025