

Members of the Council are hereby summoned to attend

Chevington Annual Parish Council Meeting on Thursday 21 May 2026 at 7.00 pm
at Chevington Village Hall to transact the business as stated on the Agenda below

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

a. film, photograph or make an audio recording of the meeting;

b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;

c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

1. The previous chair of Chevington Parish Council will read the fire safety notice and announce that proceedings may be filmed or recorded and then invite nominations for the Election of Chairman of Chevington Parish Council for 2026/27 **VOTE REQUIRED**
Chair to sign acceptance of office and take the chair.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Election of Vice Chair for 2026/27 ~ **VOTE REQUIRED**
Vice-Chair to sign acceptance of office
4. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
5. Election of members to Committees [if required] and Council Representatives:
 - [a] Footpaths
 - [b] Tree preservation
 - [c] Suffolk Association of Local Councils [SALC]
 - [d] Community Council representative [CCDRCC – The Erskine Centre]
 - [e] Village Hall Management Committee representative [VHMC]
 - [f] Risk Assessments
 - [g] Community Speed Watch Team Co-ordinator
 - [h] Vehicle Activated Sign [VAS] Co-ordinator**VOTE REQUIRED**
6. To receive and confirm the Minutes of the Parish Council Meeting held on Thursday **18 March 2026** are a true record. **VOTE REQUIRED** Chair to sign .
7. **Public participation** an invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
8. To receive and note any report from the District Councillor ~ Cllr Mike Chester
9. To receive and note any report from the County Councillor ~ Cllr Beccy Hopfensperger
10. Action points and matters arising from previous meetings [a] clerk [b] councillors
11. To receive a report of The Annual Parish Meeting held on Tuesday 12 May 2026
12. **Planning application/s to consider a consultee comment ~ VOTE REQUIRED on each application**
***planning links are included**
 - [a] DCON(A)/25/2018 | Application to part discharge conditions 17 (refuse - phase 2), condition 21 (materials), condition 25 (soft landscaping), condition 27 (hard landscaping), condition 29 (landscape management plan), condition 31 (sustainable construction phase 2), condition 38 (lighting details) of application DC/25/2018/VAR | Hollybush House Weathercock Hill Chevington Bury St Edmunds Suffolk IP29 5RG <https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=TE9ETMPDKKX00>

DECISIONS to note

[a] DC/26/0300/FUL | Planning application - change of use of outbuilding to holiday let | Mallaby House Queens Lane Chevington Suffolk IP29 5RF **APPROVED**

[b] DCON(A)/25/0243 | Application to discharge condition 3 (contamination) of DC/25/0243/FUL | Chevington Hall Farm Church Road Chevington Suffolk **APPROVED**

13. Governance ~

[a] To resolve that Standing Orders 5 jx-xxi have been reviewed or will be reviewed as necessary in 2026/27 **VOTE REQUIRED**

14. Finance & Accounts Year Ending 2025/26

[a] To review the financial reports to date and to note bank balance, transactions and income received against budget

[b] To agree and approve payments listed below **VOTE REQUIRED**

PAYMENT	PAYEE	DESCRIPTION	NET	V.A.T	GROSS	NOTES/CHEQ#
	ICCM	Annual membership burial management	105.00		105.00	
	Ms S Beckett	Salary Month 12	-		-	
	Ms S Beckett	Salary Month 01	-		-	
	Community Action Suffolk	Domain And Emails .Gov.Uk				
	McGregor	Grass cutting MARCH	85.00	17.00	102.00	
	McGregor	Grass cutting APRIL	85.00	17.00	102.00	
	Suffolk Association of Local Councils	Annual membership fee including NALC	307.61		307.61	
	ClearTax	Annual payroll fee	130.00	26.00	130.00	
	Chevington Village Hall	Venue Hire May/June	51.00		51.00	

[c] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

[d] To discuss banking arrangements. Confirm levels of authority and signatories **VOTE REQUIRED**

15. To discuss pavement parking and resolve any decision made ~ Cllr McCormack

16. Defibrillator – confirmation of regular checks procedure

17. Items for the next agenda

18. The next Meeting will take place in the Village Hall on Thursday 18 June 2026 at 7.00pm

19. Chairman to close the meeting

Sara Becket

Clerk to Chevington Parish Council 15 May 2026

Majority **VOTE REQUIRED** for any decision to be made

NB: Deeds for the village hall and the burial ground can be found at Greene & Greene Solicitors in Bury St Edmunds

VILLAGE WEBSITE CAN BE FOUND ON: - <http://chevington.onesuffolk.net/>