

Members of the Council are hereby summoned to attend

Chevington Parish Council Meeting on Thursday 23 October 2025 at 7.00 pm

at Chevington Village Hall to transact the business as stated on the Agenda below

*The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:*

*a. film, photograph or make an audio recording of the meeting;*

*b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;*

*c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting*

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations. **VOTE REQUIRED**
4. To receive and confirm the Minutes of the Annual Parish Council Meeting held on Wednesday **11 September 2025** are a true record. **VOTE REQUIRED** Chair to sign
5. **Public participation** an invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from the District Councillor ~ Cllr Mike Chester
7. To receive and note any report from the County Councillor ~ Cllr Karen Soons
8. Action points and matters arising from previous meetings: Updates for information only (no resolutions will be made)
  - a. Report from Clerk
  - b. Report from Chair
9. Report from Councillors ~  
**Update on use of Thermal imaging camera following training Thursday 16th October at 17:30**  
**West Suffolk forum update [21 October 2025]**
10. **Chevington Neighbourhood Plan** – report by Cllr Robertson followed by proposal :  
**12a Chevington parish council notes the information in the report and asks the working party to continue its work to develop proposals for the village hub** **VOTE REQUIRED**
11. **Planning application/s to consider a consultee comment ~ none**
12. **Planning applications decisions to note**  
**[a] DC/25/1202/LB** Application for listed building consent - replacement of seventeen windows and repairs to six windows | Stonehouse Farm House Factory Lane Chevington Suffolk IP29 5QF **APPROVED**
13. **Governance** – review of Standing Orders and Financial regulations deferred to November
14. **Community Speedwatch** to discuss further actions required if to progress
15. **Emergency Planning** to review with a view to updating as necessary [officer Tarik Foley Emergency Planning Officer [Tarik.Foley@westsuffolk.gov.uk](mailto:Tarik.Foley@westsuffolk.gov.uk) ] Consider training offered. To arrange for equipment to be checked **VOTE REQUIRED**
16. **Review of overgrown vegetation in the village and decide a course of action** **VOTE REQUIRED**
17. **Chevington Village Notice Board** ~ update Cllr Keegan
18. **Update on proposals for Quiet lanes in conjunction with Chedburgh**

**19. Finance & Accounts Year Ending 2025/26**

- [a] To review the financial reports to 30 September 2025 and to note bank balance, transactions and income received against budget
- [b] To agree and approve payments listed below **VOTE REQUIRED**
- [c] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**
- [d] to discuss banking arrangements. Confirm levels of authority and signatories **VOTE REQUIRED**

PAYMENT NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS	NOTES/CHQ #
	McGregor Services	grass cutting	80.00	16.00	96.00	
	Mr P Keegan	Reimbursement of costs for repairs to noticeboard	6.65 55.98 13.30	1.33 2.66	7.98 55.98 15.96	79.92 total
	SALC	Payroll services	15.00	3.00	18.00	
	Ms S Beckett	Clerk salary month 7	371.60		371.60	
	Community Heart Beat Trust	Annual defibrillator renewal	135.00	27.00	162.00	

**20. Defibrillator** – confirmation of regular checks procedure

**21. Items for the next agenda**

**22.** The next Meeting will take place in the Village Hall on Thursday 13 November 2025 at 7.00pm

**23.** A public exempt if required.

**24.** Chairman to close the meeting

*Sara Beckett*

**Clerk to Chevington Parish Council**

16 October 2025