

Members of the Council are hereby summoned to attend

Chevington Parish Council Meeting on Thursday 10 September 2026 at 7.00 pm

at Chevington Village Hall to transact the business as stated on the Agenda below

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

a. film, photograph or make an audio recording of the meeting;

b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;

c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations. **VOTE REQUIRED**
4. To receive and confirm the Minutes of the Parish Council Meeting held on **Thursday 23 July 2026** are a true record. **VOTE REQUIRED** Chair to sign.
5. **Public participation** an invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from the District Councillor ~ Cllr Mike Chester
7. To receive and note any report from the County Councillor ~ Cllr Beccy Hopfensperger
8. Action points and matters arising from previous meetings ~ no decisions to be made
 - [a] clerk ~
 - [b] councillors ~
9. [a] **Planning application/s to consider a consultee comment [*planning links are included] ~ on each application ~ VOTE REQUIRED NB. to ref. parking condition**
 - [i] **11 Maltings Close Chevington Suffolk IP29 5RP DC/26/1086/HH**
<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=TIDPENPDMEM00>
 - [ii] **Hollybush House Weathercock Hill Chevington Suffolk IP29 5RG NMA(A)/25/2018|Non material amendment to DC/25/2018/VAR to increase the footprint of the machinery store**
<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=TJWT41PDN3J00>
- [b] **Planning application Decisions to note ~ none**
10. To receive an update of the Housing Needs Survey [HNS]
11. To discuss land in the village that might be for sale
12. To discuss the progression of the emerging West Suffolk Local Plan
https://www.westsuffolk.gov.uk/planning/Planning_Policies/local_plans/west-suffolk-local-plan-2045/
13. To discuss and resolve removal of historic filing cabinet and contents **VOTE REQUIRED**
14. **Finance & Accounts Year Ending 2026/27**
 - [a] report on banking following the last meeting
 - [b] to approve purchase of general/dog bin as per quotes [attached] **VOTE REQUIRED**
 - [c] To review the financial reports to date and to note bank balance, transactions and income received against budget

[d] To agree and approve payments listed below **VOTE REQUIRED**

PAYMENT	PAYEE	DESCRIPTION	NET	V.A.T	GROSS	NOTES/CHEQ#
	Ms S Beckett	Clerk salary August	97.40		97.40	Pd £300 in July
	Village Hall	Venue hire fees	36.00		36.00	

[e] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

[f] To discuss banking arrangements. Confirm levels of authority and signatories **VOTE REQUIRED**

[g] To agree the purchase of a wreath for Remembrance Day **VOTE REQUIRED**

[h] to agree the arrangements for laying of the wreath on Remembrance Day

[i] to consider a donation to the Church for the subscription to the brown waste bin service **VOTE REQUIRED**

[j] to note The National Joint Council (NJC) for Local Government Services has agreed a 3.3% increase in pay rates and allowances applicable from 1 April 2026 to 31 March 2027.

15. Defibrillator – confirmation of regular checks procedure

16. To discuss cleaning of the War Memorial

17. To discuss refurbishment of Notice Board at x roads and resolve action and expenditure **VOTE REQUIRED**

18. To discuss and resolve the possibility of purchasing a replacement bench in the burial ground

19. Items for the next agenda

20. The next Meeting will take place in the Village Hall on Thursday 12 November 2026 at 7.00pm

21. Chairman to close the meeting

Sara Becket

Clerk to Chevington Parish Council 04 September 2026

Majority **VOTE REQUIRED** for any decision to be made

NB: Deeds for the village hall and the burial ground can be found at Greene & Greene Solicitors in Bury St Edmunds

VILLAGE WEBSITE CAN BE FOUND ON: - <http://chevington.onesuffolk.net/>