

Minutes of Chevington Parish Council Meeting
Held on
Thursday 18 June 2026
Commencing at 19.00pm in the Village Hall Chevington.

Present: Parish Councillors: Mark Shurety [Chair], Jo St Clair Roberts, Jeremy White, Peter Keegan, Alastair Mc Cormack and the Parish Clerk. County Councillor Beccy Hopfensperge attended to present her report

1. The Chair, Councillor Shurety welcomed all to the meeting, reminding those in attendance of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. No apologies were received ~ Councillor Bleeze was absent
3. The Chair invited the Declaration of Members' Interests & reminded Councillors of the need to keep up to date their Register of Members' Interests. No interests declared or dispensations requested
4. The Minutes of the Parish Council Meeting held on **Thursday 21 May 2026** were received and confirmed are a true record and duly signed by the Chair of the meeting. **RESOLVED 26/06/04**
5. **Public participation ~ not required**
6. District Councillor Mike Chester had sent his apologies
7. On the arrival of County Councillor Beccy Hopfensperger at Agenda point 14, the Chair invited the report to be made which was around the challenge by Suffolk County Council [SCC] of the local governments review, which prompted a discussion with CPC. SCC have issued a letter of intent but have not published it. The new waste collection regime was also discussed and whilst it was a WSDC matter it was felt that given time the regime will work. If residents have a problem, then they could contact Councillor Beccy Hopfensperger as a West Suffolk District Councillor
8. Action points and matters arising from previous meetings
[a] the clerk advised all matters were on the agenda
[b] councillors ~ all matters were on the agenda
9. **[a] Planning application/s to consider a consultee comment [*planning links are included] ~ on each application ~ none**
[b] Planning application Decisions to note DCON(A)/25/2018 Hollybush House Weathercock Hill Chevington Bury St Edmunds Suffolk IP29 5RG There are various conditions still to be met, to report again at the next meeting
10. **Governance ~ Accounts Year Ending 31st March 2026**
To report on the financial position of the Parish Council's accounts for the year ending 31st March 2026 and complete the Annual governance and Accountability Return (AGAR)
[a] The Internal Audit Report for AGAR was noted with no recommendations **RESOLVED 26/06/10a**
[b] CPC considered, completed and approved Section 1, Annual Governance Statement 2025/26 **RESOLVED 26/06/10b** Chair & Clerk signed
[c] CPC considered and approved Section 2, Accounting Statements 2025/26 of AGAR prepared and previously signed by Clerk/RFO. **RESOLVED 26/06/10c** Chair signed

[d] CPC approved the Exemption Certificate & accompanying bank reconciliation to **demonstrate the requirement of income /expenditure below £25,000 RESOLVED**

26/06/10d Chair & RFO signed

[e] Date for public rights of inspection will be from 01 July 2026 to 11 August 2026 inclusive, being 30 working, days **RESOLVED 26/06/10e**

[f] The Chair again encouraged councillors to use the .gov.uk email addresses. Cllr McCormack's will need to be amended **ACTION** Clerk to contact CAS

11. Finance & Accounts Year Ending 2026/27

[a] report on banking following the last meeting made by the clerk ~ Transactions had been complicated by the duplicate payments and had been sorted

[b] CPC reviewed the financial report against budget to date, noted bank balance of £11038.27 in the current account and £18813.31 savings account which agreed with the bank reconciliation and signed Transactions had been complicated by the duplicate payments and had been sorted. No income other than interest

[c] CPC approved payments listed below **RESOLVED 26/06/11c**

[d] No invoices received after Agenda issued

[e] To discuss banking arrangements~ The process to add Cllr White as a signatory had commenced awaiting authorisation to complete

PAYMENT	PAYEE	DESCRIPTION	NET	V.A.T	GROSS	NOTES/CHEQ#
001073	Mr J White	Travel expenses	38.50		38.50	
	McGregor Services	Grass cutting	170.00	34.00	204.00	ONLINE SB/MS
001071	Ms S Beckett	Salary June	397.40		397.40	
001072	HMRC	PAYE	309.03		309.03	
	Christine Fitzgerald	Internal Audit	145.00		145.00	ONLINE SB/MS

12. Defibrillator checks completed by Cllr White and confirmed on Webnos system by Clerk. It was noted that the battery and pads are due to expire in 2027 Will need to be replaced in good time. **RESOLVED 26/05/16**

13. To receive an update of the Housing Needs Survey [HNS] Cllrs Robertson and White reported that there has been a good response to the survey which has a week or so to run. The results were expected during August 2026 but there has been a change in administration at CAS which mean there might be a delay

14. To discuss use of Vehicle Activated Sign [VAS] Following an email from a resident the difficulties related to monitoring the speed of vehicles through the village was discussed. Highlighted issues were that the positioning of some of the poles [5 in total] meant it was dangerous to install the equipment [vegetation/nature of road, lack of footpath] and the associated weight of equipment which included a battery. CPC has 2 batteries for charging and exchange. The data had previously been collected which showed little usable data. CPC had previously had a Speed watch team but whilst CPC has the equipment required and the use of this is reliant on volunteers that has recently proved unviable. It was agreed that Cllr Shurety would be available to speak to the resident about the concerns and CPC could further discuss.

15. To discuss cleaning of the War Memorial~ Cllr St Clair Roberts has this in hand. It was agreed to remove remaining wreaths. CPC to draft a policy

16. **To discuss refurbishment of Notice Board at x roads** ~ This remains a concern to discuss further with Cllr Bleeze
17. **Items for the next agenda** ~ refurbishment of notice board at crossroads, speeding & VAS, HNS,
18. The next Meeting will take place in the Village Hall on Thursday 23 July 2026 at 7.00pm
19. Chairman thanked everyone for attending and closed the meeting at **pm**

..... Chairman.

Signed as a true record and **RESOLVED** to approve on 23 July 2026.

NB: Deeds for the village hall and the burial ground can be found at Greene & Greene Solicitors in Bury St Edmunds
VILLAGE WEBSITE CAN BE FOUND ON: - <https://chevingtonparishcouncil.gov.uk/>

DRAFT