

Minutes of Chevington Parish Council Meeting
Held on
Thursday 22 January 2026
Commencing at 19.00pm in the Village Hall Chevington.

Present: Parish Councillors: Alistair Mc Cormack [Chair], Jo St Clair Roberts, Jamie Robertson, Jeremy White, Peter Keegan and the Parish Clerk.

1. CPC voted for the Chair to be Cllr A McCormack, **RESOLVED 26/01/01** who then welcomed all to the meeting, reminding those in attendance of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. Apologies were received and reasons approved from Councillors Shurety & Bleeze **RESOLVED 26/01/02**
3. The Chair invited the Declaration of Members' Interests & reminded Councillors of the need to keep up to date their Register of Members' Interests. No interests declared or dispensations requested
4. The Minutes of the Parish Council Meeting held on Thursday **11 December 2025** were received and confirmed are a true record and duly signed by the Chair of the meeting. **RESOLVED 26/01/04**
5. **Public participation ~ none**
6. District Councillor Mike Chester was not present.
7. County Councillor Karen Soons was not present, but a report previously received at the end of December had been sent to all via email.
8. **Chevington Neighbourhood Plan** – Cllrs Robertson & White gave a brief update on the Neighbourhood Plan, in that the further planned meeting with the Diocese had still to be agreed. It was clarified that funding from West Suffolk District Council for a Housing Needs Assessment was not for a Neighbourhood Plan but for a possible Rural Exception site. **ACTION** Cllr Robertson has the relevant form and will complete.
9. **Thermal Imaging project** ~ councillors reported that a number of houses have had the advantage of being able to capture the images related to heat loss during the first week of the loan of the equipment. It was stressed that no advice could be given to the residents as to how to proceed if they wished to seek remedies. Notice that a further week is planned in February 2026 has been placed in the magazine. Cllr St Clair Roberts requested a reimbursement of fuel costs **ACTION** next agenda
10. **Planning application/s to consider a consultee comment ~**
[a] DC/25/2018/VAR | Variation of condition 2, (approved plans) of DC/23/0988/FUL to enable the use of amended plans for the expansion of stud farm and extension to dwelling, including - a. Staff accommodation block (two units) b. Staff accommodation block (one unit) with garaging and storage for dwelling, following demolition of existing stables c. three livestock barns, three all weather paddocks, two covered horse walkers, storage building, stable block and covered lunge ring d. Office extension to northern barn e. External alterations to northern barn f. Part two-storey/part single storey side extension to dwelling g. New site access h. New access track to serve dwelling i. New access track to serve stud k. Landscaping, infrastructure and associated works | Hollybush House Weathercock Hill Chevington Bury St Edmunds Suffolk IP29 Councillors reviewed the planning application and **RESOLVED 26/01/10a** to support
[b] DC/26/0007/VAR | Planning application - variation of condition 2 of DC/25/0479/LB to allow use of amended plans for application for listed building consent - a. partial demolition of dwelling to facilitate part two storey/part single storey extensions b. internal alterations to dwelling c. conversion and extension of part of west stable range to extend dwelling d. office extension to

northern barn e. internal and external alterations to northern barn f. demolition of stable block (revised proposals to those approved under DC/23/0989/LB)|Hollybush House Weathercock Hill Chevington Bury St Edmunds Suffolk IP29 5RG **RESOLVED 26/01/10b** to support

11. Finance & Accounts Year Ending 2025/26

[a] The Clerk presented the Scribe financial reports to date with CPC noting the total bank balance of £3741.44 in the current account and £18670.78 in 32-day notice account [reconciliation signed by the Chair] transactions were verified, against budget which was reviewed to date. No income had been received.

[b] CPC agreed and approved payments presented and listed below **RESOLVED 26/01/11b**

[c] * CPC agreed and approved one invoice received from Starboard for Scribe annual fee **RESOLVED 26/01/11c**

PAYMENT	PAYEE	DESCRIPTION	NET	V.A.T	GROSS	NOTES/CHEQ#
001063	Ms S Beckett	Salary Month 10	397.6		397.60	
	ICCM	Membership	26.00		26.00	To be paid via bank
001064	*Starboard	Scribe annual fee	288.00	57.60	345.60	

[d] Banking arrangements deferred

[e] to review the approved transfer of £5000.00 from 32 notice account to current account The Clerk updated CPC that £5000 was below the minimum withdrawal allowed. **ACTION** To review this account at the next meeting

12. Chevington Parish Council considered the final draft budget requirements for 2026/27

which had been updated with figures that were considered at the December meeting. This draft informed the precept request to West Suffolk District Council. Councillors considered the detail and **RESOLVED 26/01/12** that £11764.00 was the required budget expenditure for 2026/27

13. Chevington Parish Council considered the Precept demand required for 2026/27 in line with the approved budgetary expenditure of £11,764.00. for 2026/27. A lengthy and detailed discussion took place, during which various options relating to expenditure and the level of reserves were examined. It was **RESOLVED 26/01/13** to set a Precept of £11,764.00 as demonstrated below

It was noted and agreed that general reserves should be maintained at a level equivalent to one year's expenditure **RESOLVED 26/01/13i**

It was further **RESOLVED 26/01/13ii** to establish an earmarked reserve of £7,500 to be held for Village Projects.

The Chair signed the precept demand as below, countered signed by the Clerk. **ACTION** Clerk to send completed form to WSC

The amount requested by the above mentioned Parish/Town Council or Parish Meeting by way of precept from West Suffolk Council for the year 1 April 2026 to 31 March 2027 is as follows:

The 2025/26 figures below are those submitted by Parishes in January 2025 and are included for information purposes only.

	2025/26	2026/27
Expenditure	£ 8,300	£ 11,764
(excluding contributions to reserves)		
Contribution to (+ve)/from(-ve) Reserves	£ -	

Net Expenditure	A	£ 8,300	£ 11,764
Parish Precept	B	£ 8,300	£ 11,764
Tax Base (see explanatory note)	C	272.93	278.31
Parish Band D Council Tax	B+C	£ 30.41	£ 42.27
Increase/-Decrease			£ 11.86
Percentage Increase/-Decrease			39.00%

14. Defibrillator Cllr White reported that the power had gone off from the machine due to a possible trip in the VH but the power had been re-instated. The Clerk had submitted the report to Webnos following receipt of photograph from Cllr White

15. West Suffolk Affordable Housing Supplementary Planning Document 2026 consultation It was **RESOLVED 26/01/15** to give delegated authority for Cllr Robertson and White to review the consultation and respond accordingly with the NHP in mind

16. Items for the next agenda were noted as being

- reimbursement of travel fees
- Review of 32-day notice bank account

17. The next Meeting will take place in the Village Hall on Thursday 19 March 2026 at 7.00pm

18. Chairman thank everyone for attending and closed the meeting at **20.30pm**

..... Chairman.
Signed as a true record and **RESOLVED** to approve on 19 March 2026.

NB: Deeds for the village hall and the burial ground can be found at Greene & Greene Solicitors in Bury St Edmunds
VILLAGE WEBSITE CAN BE FOUND ON: - <http://chevington.onesuffolk.net/>